

City of Warsaw

Sidewalk Repair/Replacement Program

The Public Works Department will administer a Sidewalk Replacement Program using the guidelines adopted by the City of Warsaw Board of Public Works and Safety. This program will be a joint effort between the City and the property owners.

Property owners wanting to be considered for the sidewalk replacement program will need to review the guidelines and forward the attached "Sidewalk Repair / Replacement Program Request Form". After the City receives the completed form, a representative from the Public Works Department will contact the property owner. The affected area(s) will then be measured, and an invoice for half (50%) of the cost of the concrete will be sent to the property owner. After the City receives payment from the property owner for half (50%) of the cost of the concrete to be poured, the City will schedule construction. If you have any questions, please call 372-9561.

50/50 Repair/Replacement Program

1. The Public Works Department under the direction of the Board of Public Works and Safety will receive requests for sidewalk repair/replacement.
2. The Public Works Department will review the Sidewalk Repair/Replacement Program Request Form and make the determination whether or not the sidewalk in question is unsafe and qualifies for the program. An unsafe sidewalk is defined as a section of sidewalk that is settled or pushed up so as to be uneven, cracked, chipped, or any circumstance that creates the hazard of tripping or falling.
3. A sidewalk expansion section may not be split. If any portion of a section is on the adjoining property owner, the complete section will be replaced as if it were the applicants. The Sidewalk Repair/Replacement Program is intended to replace complete sidewalks. The replacement of only one or two sections is expensive and is not encouraged.
4. Handicap accessible sidewalks will be installed at every intersection where repairs are being made to meet Federal Standards for slope and width.
5. Repair/Replacement will be limited to 5 foot sidewalks that run the length of the property and must be on City of Warsaw Right-of-Way. This program is for sidewalks only. It does not include the replacement of steps, walkways or any other structure that is not a sidewalk.

6. Repair/Replacement cost.
 - a. The City of Warsaw shall provide labor to prep and restore the construction site for the Repair/Replacement of sidewalks as outlined in this program and in accordance of the City of Warsaw Construction Specs.
 - b. The property owner shall be responsible for the cost of half (50%) of the concrete for the Repair/Replacement of sidewalks as outlined in this program.
 - c. The City of Warsaw shall be responsible for the cost of half (50%) of the concrete for the Repair/Replacement of sidewalks as outlined in this program.

Payment

1. The Public Works Department shall invoice the property owner for half (50%) of the concrete. The property owner submits payment of the invoice to:
City of Warsaw
794 West Center Street
Warsaw, IN 46580
Attention: Terri/Sidewalk Program
2. Upon receipt from property owner for half (50%) of the concrete, the Public Works Department shall proceed with the Sidewalk Repair/Replacement Program within 60 days, weather permitting.

Miscellaneous Replacement By Owners

The City of Warsaw realizes that during the construction period of the Sidewalk Repair/Replacement Program, some property owners may want to replace steps or walks on their own private property. The City cannot furnish labor, material, construction equipment or the concrete to property owners wishing to replace private structures. However, the City can provide (at no cost to the resident) a small truck in which the property owner can place small, broken pieces of concrete. Some restrictions do apply. If property owners are interested in this Dial-A-Truck Program, please indicate on the request form.

Thanks for making this program a great success!

City of Warsaw

Sidewalk Replacement Program

50 / 50 Request Form

Date Approved _____
Payment Received? _____
Receipt Number _____
Date Completed? _____

<u>Property Owner's Name</u>		Owner Contacted?
<u>Sidewalk Replacement Address</u>		
<u>Physical Address of Property Owner</u>		
<u>Phone Number</u>	<u>Alternate Phone Number</u>	
<u>Where Is The Requested Repair/Replacement?</u>		
<u>Are There Sprinkler Heads Or Other Objects Within 6 Ft Of Requested Repair/Replacement?</u>	<u>Are There Tree Roots Affecting The Requested Repair?</u>	<u>Dial A Truck Request?</u>
Yes No	Yes No	Yes No
		<u>Miscellaneous</u>

Make Checks Payable To: City of Warsaw

**Return This Form To: City of Warsaw Public Works Department
794 W Center St, Warsaw, IN. 46580
Attn: Terri/Sidewalk Program**

After the City of Warsaw Public Works Department receives this request form, a representative from the Public Works Department will contact the property owner at the number listed. The affected area(s) will be evaluated, measured and an invoice for half (50%) of the cost of the concrete will be sent to the property owner. After the City receives payment from the property owner for half (50%) of the cost of the concrete to be poured, the City will then schedule construction. If you have any questions, please call 372-9561.

Office Use Only / Cost Figures:

<u>Front</u>	<u>Side</u>	<u>Approach</u>	<u>Total Price</u>	<u>50%</u>